ANNEX II: Organisation & Methodology

**To be completed by the tenderer separately for every lot**

Please provide the following information:

# Rationale

* Any comments you have on the terms of reference for the successful execution of activities, in particular regarding the objectives and expected results, thus demonstrating the degree of understanding of the contract. Your opinion on the key issues related to the achievement of the contract objectives and expected results.
* An explanation of the risks and assumptions affecting the execution of the contract.

# Strategy

* An outline of the approach proposed for contract implementation.
* A list of the proposed tasks you consider necessary to achieve the contract objectives.
* Inputs and outputs.

# PREVIOUS EXPERIENCE

* Describe previous experience of the Contractor in similar assignments.

# Workplan and Timetable of work

* Describe the workplan and estimate number of days/weeks needed for fulfilling every task of the workplan.